

EGHAM BOWLS CLUB – CONSTITUTION (2023)

1. The name of the Club shall be **EGHAM BOWLS CLUB**.
2. The objects of the Club are: -
 - a. To hold the freehold Bowling Green, Clubhouse and ancillary land and buildings at Manorcrofts Road, Egham, Surrey together with the furnishings and equipment therein.
 - b. To promote and encourage the participation in, and to provide facilities for, the amateur sport of bowls (“the Sport”) in Egham and the community in the surrounding area.
 - c. To provide and maintain an outdoor Bowling Green and grounds and provide and maintain an indoor Bowling green & Clubhouse and other conveniences in connection therewith for the benefit of the members.
 - d. To promote and hold, either alone or jointly, with any other association, club or person, meetings, competitions and matches for the playing of bowls.
 - e. To establish, promote or assist in establishing or promoting and to subscribe to or become a member of any other association or club whose objects are similar to the objects of the Club or the establishment or promotion of which may be beneficial to the Club provided that no subscription be paid to any such association or club out of the funds of the Club except bona fide in furtherance of the objects of the Club.
 - f. To invest and deal with the monies of the Club not immediately required in such manner as may from time to time be determined.
 - g. To do all such other lawful things as may be considered are incidental or conducive to the attainment of the above objects at any time.
 - h. All the foregoing objects shall be read and construed as separate and distinct objects and the generality of any such objects shall not be abridged or cut down by reference to any other object of the Club.
3. The Club may in connection with the Sports purposes of the Club:
 - a. Provide suitably qualified coaches
 - b. Reimburse reasonable travel expenses incurred by players and officials of the Club in connection with away matches
 - c. Sell and supply food or drink
 - d. Make reasonable provision of and reasonable maintenance of Club-owned sports equipment
 - e. Make reasonable provision of post-match refreshments for players and match officials
4. The income and property of the club, however derived, shall be applied solely towards the promotion of and the objects of the Club.
5. If upon the winding up or dissolution of the Club, there remains, after the satisfaction of all debts, and liabilities, any property whatsoever the same shall be passed over to the Sport's Governing body for the use in Community Related Sport, the purpose of another C.A.S.C. within the scheme, or the purposes of the Charity.
6. Upon winding up or dissolution of the Club, no personal liability shall be attached to any member except for such funds of the Club as may be in his possession at that time.
7. Membership
 - a. All members shall be members of Egham Bowls Club.
 - b. The Club shall consist of FULL or SOCIAL members, the numbers of which to be decided by the committee of each section. Approval and acceptance of new members shall be the responsibility of the relevant Section's Committee, but without discrimination on grounds of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, and sexual orientation, except as a necessary consequence of the requirement of Bowls.
 - c. Applications for FULL, JUNIOR, and SOCIAL memberships to any section of the Club shall be made to the Membership Secretary on the official application forms. All applications will be added to the system on a “temporary” basis, pending ratification. NO MEMBERSHIPS will be confirmed for a MINIMUM OF 48 HOURS in order to conform with legal requirements. Details of ALL applicants will be forwarded to the relevant Club Committee and the Management Committee for final ratification.
 - d. A member shall cease to be a member: -
 - i. If he or she resigns by notice in writing to the appropriate section committee or

- ii. If his or her membership is terminated by a resolution of a disciplinary committee or
 - iii. If his or her annual subscription remains unpaid at the expiration of one calendar month from the due date.
 - e. All fully paid up FULL members shall be entitled to one vote if present in person at any General Meeting.
 - f. Honorary Life membership of individual sections may be recommended by a Section Committee and approved by the Management Committee.
 - g. Social membership shall be limited to such members as defined by the Management Committee in the best interests of the Club.
 - h. The total number of members at any one time will be limited on a fair and equitable basis according to the availability of the Club's facilities and such that at any one time the number of Social members is no more than 50% of the total number of members.
 - i. If the total costs associated with membership for any year exceed the amount specified from time to time by the Treasury (currently £520) above which those costs are deemed to be such an obstacle, the Committee will make such arrangements for those on low or modest incomes to ensure that their total costs associated with membership do not represent such an obstacle in their case. This will be at the sole discretion of the Committee and decided on a case by case basis.
 - j. The annual membership fee shall not exceed the amount specified from time to time by the Treasury (currently £1612) which is the maximum annual membership fee which a Club may charge without losing its status as a Community Amateur Sports Club
8. The Outdoor and Indoor sections shall produce rules for the conduct and management of their respective sections. The sections shall ensure that all such rules comply with the requirements of the relevant National Governing Body – Bowls England or the English Indoor Bowling Association.
9. Conduct of Members
- a. Allegations of misconduct by any member of the club will be referred to a Disciplinary Committee who will investigate to establish if there is a case to answer. There would be no requirement for the alleged offender to be present at this preliminary meeting, but they will be made aware in writing that they are being investigated. The minutes of this meeting will be recorded in writing.
 - b. The Disciplinary Committee will be composed of The President, Bowls Secretary, and Captain of the section to which the member subject of the complaint is a member.
 - c. If the initial meeting decides that there is a case to answer, the alleged offender will be informed in writing by the Secretary of the Disciplinary Committee and be invited to attend a hearing by the Committee. The alleged offender will be advised that they have the right to be represented at the hearing.
 - d. At the hearing, the Committee will state the allegations, allow the alleged offender to reply to the allegations, and then ask whatever questions are deemed to be relevant. Both the questions and answers will be recorded in the minutes. Having heard all the evidence, the Committee will then determine whether the alleged offender is guilty of the offence or not. If it so decides, it will then determine what action, if any is to be taken, including written warning as to their future conduct, temporary suspension or permanent exclusion. The Committee's decision on disciplinary action will be communicated to the offender in writing by the Secretary of the Committee within 48 hours of the hearing.
 - e. The notice of disciplinary action will include a statement setting out the following:
 - Details of the offence, of which he/she has been found guilty
 - Details of the decision of the Committee and the action to be taken.
 - An explanation of the offender's right of appeal.
 - f. Any allegations of misconduct which fall under the jurisdiction of the Outdoor Section shall be dealt with under the provisions contained in the relevant Bowls England Regulation where these differ from the procedures set out above.
10. The Appeal Procedure
- a. A request for appeal must be made in writing to the Management Secretary within 14 days of receipt of the written notice of the decision of the Disciplinary Committee hearing and should include the basis of the request (e.g. new evidence or information, unreasonable disciplinary action for the offence committed). If an appeal is made correctly and is accepted for consideration by the Management Committee, an appeal committee will be set up to consider the appeal. The appeal committee will normally be composed of The Management Chair, Secretary and 1 Trustee if none took part in the original Disciplinary Committee.
 - b. The Appeal meeting will be convened within 21 days of the receipt of a proper request for an Appeal. At the meeting the offender has the right to be represented and he/she will be asked to put their case forward as to why they believe the decision of the Committee to be unacceptable. The offender will be permitted to introduce witnesses who may have additional information about the alleged offence, or who may simply be character witnesses. When all the evidence has been provided, the Appeal Committee will have the option of confirming the decision of the Disciplinary Committee or changing it in the light of additional information that may have been provided at the Appeal Meeting. The decision of any such Appeal Committee is final and binding.

- c. Any member who has been through the above Disciplinary Procedure and found to be guilty of the offence, will be subject to the penalty decided by the Disciplinary Procedure either 21 days from the receipt of the written notice of the Committee's decision, or if the procedure goes to an appeal which is lost, then the penalty starts immediately after the Appeal Meeting. The offender shall have no claim against the Club, any member of the Disciplinary Committee, any member of the Management Committee, or any member of the Appeal Committee or who was involved in bringing this procedure to a conclusion.

11. The control of the Club shall be by a Management Committee, all of whom shall be FULL members of the Club:

Chairperson	Secretary	Treasurer	
Facilities Manager	Membership Secretary	Bar Manager	Catering Manager
Three Trustees			

Nominee/representative from Indoor Playing Committee
 Nominee /representative from Outdoor Playing Committee

Notes to the above:

- a. ONE Trustee to retire from office at each AGM (may seek re-election for further 3-year period)
- b. ALL positions to be filled by nominations and election at each Club AGM.
- c. At every Club AGM. the nominated members shall retire from Office and be eligible for re-nomination by their respective sections.
- d. The Chairman, Secretary and Treasurer shall control and manage the affairs of the Club on a day to day basis within the constraints of the club constitution.
- e. The Management Committee shall hold monthly meetings, 6 members to form a quorum. The Management Committee may delegate any of its powers to such Committees or Sub-Committees as it deems necessary for the well running of the Club. Any such Committee shall conform to any regulations that may be prescribed by the Management Committee.
- f. ALL members present at the monthly Management Meetings shall be entitled to vote.
- g. Committee member can only be removed by members at an AGM or EGM: there is no additional power for the Committee itself to remove a member of the Committee
- h. The Management Committee shall reserve the right to interview and assess nominated candidates for key Management positions (in terms of suitability and capability to fulfill the role)

12. The Club opening times are from 08.30 – 23.00 daily.

13. A bar will be operated for the sale of excisable liquor within the rules laid down by the local licensing authority and will open at times laid down by the Management Committee.

14. Trustees

- a. There shall be three trustees of the Club each appointed for a period of three years or until notice of resignation is received. They shall always act in the best interests of the club. At each Club AGM one trustee will retire but will be eligible for election at that General meeting in accordance with section 10 above.
- b. The trustees shall be FULL members of Egham Bowls Club, with a minimum of 3 years' membership, but shall relinquish office if they become bankrupt or of unsound mind.
- c. The three trustees of Egham Bowls Club as elected at Management AGM's shall become Members of the Management Committee and be entitled to a vote.
- d. All casual vacancies arising among the trustees of the Club will be filled by invitation from a committee comprising Chairman and Secretary (Management Committee) and a representative from the committee of each section. Any trustee so chosen shall retire at the following Annual General Meeting but shall be eligible for election at that General Meeting.
- e. The trustees of the Club shall not, without the sanction of a General Meeting of the Club, demise, underlet, exchange, sell or otherwise dispose of all or part of, the lands, buildings, tenements or hereditaments of the Club, save so far as the trustees may deem it necessary. Provided, nevertheless, that no mortgagee or other person advancing money to the Club, shall be concerned to see that any money advanced to him is wanted for any purpose of the Club, or, that no more than is wanted is raised or borrowed.
- f. All properties and lands of the Club shall be vested in the trustees, representing and acting for the members. No personal liability shall be attached to any trustee except for such funds of the Club as may be received.

15. The Management Committee shall cause proper books of account to be kept with respect to: -
 - a. The assets and liabilities of the Club.
 - b. The sums of money received and expended by the Club and the manner in respect of which receipts and expenditure take place.
16. The books of account shall be kept at such place as the Management Committee shall think fit and shall always be open to inspection by the Committee.
17. Income
 - a. Subscriptions
Annual subscriptions for FULL and social membership shall be fixed annually by the Management Committee. Payments for FULL members coming due on dates quoted in the Rules of the respective sections and for social members on 1st January.
 - b. Green Fees
Rink fees for indoor play shall be fixed by the INDOOR Committee and may be varied as circumstances dictate. Green fees in respect of the outdoor section will be at the discretion of the Outdoor Committee. Green Fees set by each section must be approved by the Management Committee.
18. The Management Committee shall each year bring before the Club at the Annual General Meeting, an Income and Expenditure account for the year to 30th September together with a Balance Sheet as at that date.
19. Once in every year the accounts of the Club shall be examined, and the correctness of the income and expenditure account, and the balance sheet, ascertained by one or more properly qualified auditors. This should normally take place before the Annual General Meeting of the club.
20. A General Meeting shall be held once every calendar year at such time and place as may be determined by the Committee, with the proviso that every General Meeting shall be held not more than 13 months after the previous meeting.
21. The above-mentioned General Meetings shall be called Ordinary Meetings, all other General Meetings shall be called Extraordinary.
22. An Extraordinary General Meeting may be called by: -
 - a. The Management Committee.
 - b. The trustees of the Club whenever it is deemed necessary.
 - c. Not less than 50 FULL members of the Club, giving notice in writing to the Management Committee.
23. No business may be discussed at an Extraordinary Meeting other than that which is shown on the Agenda.
24. No business shall be transacted at any General Meeting unless a quorum of FULL members is present at the time when the Meeting proceeds to business. Save as otherwise provided, 50 FULL members, present in person, shall constitute a quorum.
25. 21 days notice in writing shall be given to the membership in the case of an AGM or an Extraordinary General Meeting.
26. The Secretary shall receive notice of any motion to the AGM at least 14 DAYS in advance of the meeting.
27. If within 30 minutes from the time appointed for the meeting, a quorum of FULL members is not present, the meeting, if convened on the requisition of the members, shall be dissolved. In any other case, it shall stand adjourned to the same day, time and place, in the following week and if at the adjourned meeting a quorum of FULL members is not present within half an hour of the time appointed for the meeting, the FULL members present shall be a quorum.
28. The Chairman of the Management Committee shall preside at every General & Committee Meeting. If at any Meeting the Chairman is not present 15 minutes after the time appointed for the Meeting, the members shall select one of their numbers present to be Chairman at that meeting.
29. At any General Meeting, unless a poll is required, a declaration by the Chairman that a resolution has or has not been carried, and an entry to that effect recorded in the Minutes, shall be conclusive proof of the fact, without evidence of the number of votes recorded.

30. At any Extraordinary General Meeting called by the Trustees under Rule 22, or any proposal for the amendment or alteration of the Constitution, no resolution shall be deemed to have been carried unless supported by 75% of the FULL members present in person. If the matter at issue affects the continuing existence of one or more sections of the Club, or of the Club as an entity, then no resolution shall be deemed to have been carried unless supported by 90% of the playing members present in person. In all other instances, a simple majority vote is all that is required. A proposal to alter any part of this constitution which solely affects any one section of the club must have been the subject of a resolution passed at that section's Annual General Meeting
31. The Management Committee of the Club shall be fully indemnified by the Club for all losses, damages, action costs and charges, which they may incur for anything done or omitted, in relation to the execution of the duties of their respective offices.
32. Dissolution of the Club.
 - a. A resolution for the dissolution of the Club shall only be considered at an Extraordinary General Meeting called under Rule 22 and at which no other business shall be considered. In direct relation to the said meeting the following Regulations shall apply and in the event of any conflict between this rule and any other rule of this Constitution or Bye-law of the Club this rule shall prevail.
 - b. At the said Meeting a Quorum shall consist of 90% of the FULL Members of the Club (Both Indoor and Outdoor sections) ("the said Members").
 - c. A Resolution to dissolve the Club may only be passed on a show of hands by not less than 90% of the said Members being present in person at the said Meeting and voting thereat.
 - d. The Chairman of the said Meeting shall have no power to declare that the Resolution has or not been carried other than on a show of hands.
 - e. The Chairman may at the request of a simple majority of the said Members present in person at the said Meeting adjourn the said Meeting to another time and (if so requested) another place but at such adjournment shall be for a period not exceeding one Calendar month after the date of the said Meeting and there may only be one such adjournment of the said Meeting.
 - f. Any proposal or Resolution for the abolition of this rule or for any amendment thereto may only be considered at an Extraordinary General Meeting called under Rule 22 and at which the above Regulations shall apply in their entirety.

EGHAM BOWLS CLUB

INDOOR SECTION RULES

1. TITLE: Egham Indoor Bowls Club.
2. The objects of the Club shall be to further the game of Bowls and to hold annual competitions.
3. The Section shall be affiliated to the English Indoor Bowling Association, & the Surrey County Indoor Bowling Association and any other recognised body in the interest of the club.
4. All games shall be played under the Laws of the EIBA.
5. Junior Members
 - (a). In addition to the number of members permitted under section rules, Junior members shall be admitted to playing membership of the section provided they are not more than 18 years of age at the commencement of the season in which they join. Such members will be subject to the following conditions: -
 - i) They will have no voting rights in any matters of the sections.
 - ii) They will be allowed on the green only under the supervision of a full member as appropriate.
 - (b) They shall be eligible to play for the Club in friendly matches or in any organised competition for which they are eligible.
6. Application for membership must be submitted to the Membership Secretary on the official application form. All applications will be added to the system on a “temporary” basis, pending ratification. NO MEMBERSHIPS will be confirmed for a MINIMUM OF 48 HOURS in order to conform with legal requirements. Questions of election, by a simple majority vote, shall rest with the Committee and will be subject to ratification by the Management Committee. Membership will be restricted to 900 members excluding Life and Junior members.
7. Social members will not be allowed to play bowls except as visitors. They shall be subject to such special regulations as the Management Committee shall make from time to time.
8. The annual subscriptions shall be decided by the Management Committee.
9. All subscriptions shall be due on 1st September in each year, or immediately on acceptance into membership.
10. All subscriptions and other monies collected by the Sections, other than such items of income as may from time to time be authorised by the Management Committee, shall become the property of Egham Bowls Club.
11. The Section shall elect a President and Vice President. These positions will be held for two years with the Vice President moving to the position of President at the end of the two-year period. The President may attend Committee meetings but will NOT be eligible to vote on any matter.
12. The Committee of the Section shall comprise the following:
Men’s Captain, Ladies’ Captain, Secretary, Treasurer, League Secretary, Competition Secretary, Indoor Section member of the Social Committee, Match Secretary and 2 committee members (1 lady and 1 man)
13. The responsibility for the management of the section shall be vested in the Committee and they shall be elected at the section Annual General Meeting.
14. The Committee shall have the power to co-opt members if required to serve on the committee. The Committee shall elect a Chairperson at each Committee meeting. SIX members shall form a quorum. In the event of a tie in voting the Chairperson shall have a casting vote.
15. The Committee shall nominate a member to represent them on the Management Committee
16. At the Annual General meeting, the following may also be elected:
Men’s Vice Captain, Men’s Wednesday Captain, Men’s Wednesday Vice Captain, Ladies Vice Captain, Assistant Match Secretary, Assistant League Secretary, Assistant Competition Secretary, Junior Section Manager, and RINK Steward. In addition, a Green Ranger may be elected to report to the committee as required/necessary.

17. Officers and Committee, other than President and Vice President shall be elected at the AGM and shall hold office until the next AGM when they shall be eligible for re-election.
18. Nominations for all Officers and Committee shall be made in writing and signed by two members; the nominee shall also sign to confirm their willingness to stand. The Secretary shall receive all nominations at least two days prior to the date of the AGM. The Committee may fill casual vacancies rising during the year.
19. 21 days' notice of the AGM to be held in April each year will be given to all members. The Secretary shall receive notice in writing of any motion to the AGM at least 14 DAYS in advance of the meeting.
20. An Extraordinary General Meeting may be convened at any time by the Secretary at the request of the Committee, or within 21 days of the receipt of a requisition in writing, signed by at least 40 FULL members, specifying the purpose of the meeting and the motions to be proposed.
21. No business – other than election of Officers – shall be transacted at any General meeting unless at least 40 FULL members are present.
22. Voting shall normally be by a paper ballot but may be by a show of hands at the discretion of the Chairperson.
23. New members joining as beginners and wishing to learn the game shall be required to undergo a period of coaching.
24. These rules may be amended at an AGM or an EGM called for that purpose. Any notice of proposed amendments or additions shall be given to the Secretary in writing at least 21 days before the appropriate meeting. Any amendments to these Rules shall be valid only if passed by 75% majority of those present.
25. All members of the Section will be bound by the Constitution of Egham Bowls Club
26. Additional Rules for Indoor players concerning behaviour in the club and on the green, dress code, league rules, and competition rules are printed in the annual Yearbook, a copy of which is available for all fully paid up members.

EGHAM BOWLS CLUB

OUTDOOR SECTION RULES

1. TITLE - Egham Bowls Club
2. The objects of the Club shall be to further the game of Bowls and to hold annual competitions.
3. The Outdoor Club, as appropriate, shall be affiliated to Bowls England, Bowls Surrey, and any other recognised body in the interest of the Club.
4. All games shall be played under the Laws of Bowls England.
5. Membership – FULL membership is open to all.
Junior Membership
 - (a) Junior members may be accepted, who are less than 18 years of age at the commencement of the season in which they join. Such Junior members will be subject to the following conditions in addition to all other relevant Rules of the section: -
 - (i) They will have no voting rights in any matters of the section.
 - (ii) They will be allowed on the green only under the supervision of a full member.
 - (b) Junior members shall be allowed to play for the Club in friendly matches or in any organised competitions for which they are eligible.

The Outdoor Section shall adopt, and the Section and its members shall follow, all policies and guidelines approved by Bowls England, UK Anti-Doping Rules and all procedures set out in Bowls England Regulation 9, 9A and 9B when dealing with disciplinary/misconduct issues. The Section and members will abide by all sanctions, recommendations and/or decisions from the Safeguarding Case Management Panel or National Disciplinary Panel

6. Application for membership must be submitted to the Secretaries on the appropriate form, signed by the applicant. Questions of election by a simple majority vote, will rest with the Committee, and will be subject to final ratification by the Management Committee.
7. Social members will not be allowed to play except as visitors. They shall be subject to such special regulations as the Management Committee shall make from time to time.
8. The annual subscriptions shall be as the Management Committee shall from time to time prescribe.
9. All subscriptions shall be due on 1st May in each year, or immediately on acceptance into membership. For the latter a 'pro rata' subscription may be considered.
10. All subscriptions and other monies collected by the Sections, other than such items of income as may from time to time be authorised by the Management Committee, shall become the property of Egham Bowls Club.
11. The responsibility for the management of the Section shall be vested in the Committee, consisting of: President, Men's Captain, Ladies Captain, Men's Vice-Captain, Ladies Vice-Captain, Secretary, Treasurer, Match Secretary, Competition Secretary, Green Ranger, and 4 Committee Members.
 - (a) The Officers and Committee shall be elected annually.
 - (i) A nomination form is to be placed on the Notice Board in the Clubhouse not later than 7th September of each year and remain until the AGM.
 - (ii) Nominations must be signed by 2 members of the Club who shall have obtained the prior consent of the nominee.
 - (b) The Committee shall hold a meeting at least once every month during the season, and at such other times as the Committee deems necessary. The Committee shall elect a Chairperson at each Committee meeting. SIX members shall form a quorum. In the event of a tie in voting the Chairman shall have a casting vote.

(c) In the event of a vacancy arising during the year the Committee shall have the power to fill the vacancy. Any member so co-opted shall hold office until the next AGM.

(d) Past-Presidents shall have no official duties with the Club, except that any Past-President may deputise for the President on social occasions.

(e) The Committee shall nominate the required number of persons to the Management Committee in accordance with the Constitution of the Club.

12. Annual General Meeting

(a) The AGM of the Outdoor Club shall be held not later than 31st January, the dates, times and places to be fixed by the Committee. 21 days' notice in writing shall be provided to each member.

(b) Members wishing to place items on the Agenda for the AGM must notify the Secretary in writing not later than 7 days before the date of the AGM.

(c) Voting for the Officers and Committee will be carried out, if necessary, by ballot. The Secretary will forward to each FULL member a ballot paper containing the names of the persons nominated for election. Members unable to attend the Meeting may send their ballot papers by post, marking the envelope in the left-hand corner 'Ballot Paper'. Members attending the Meeting will find the ballot box situated in a suitable place in the Meeting room.

The Committee shall appoint scrutineers who must be members of the Club, but shall not be candidates for office, to count the votes and report the results to the Chairman of the Meeting.

(d) Social members may attend the Meeting but shall not be entitled to vote or join in discussion.

(e) If only one nomination is received for any office, the person nominated shall be duly declared elected. If no nomination be received for any office or if the person nominated withdraws, it shall be competent for the Committee to fill the vacancy.

(f) The AGM shall be for both Men and Ladies to attend, at which both the male and female members shall be able to vote or speak.

(g) Alterations or additions to the Outdoor Section Rules shall only be made at the AGM or Extraordinary meeting convened for that purpose.

13. An Extraordinary General Meeting may be convened at any time by the Secretary at the request of the Committee, or within 21 days of the receipt of a requisition in writing, signed by at least 10 FULL members, specifying the purpose of the meeting and of the motions to be proposed. No other business may be considered.

Exceptional circumstances

Should exceptional circumstances arise, which in the opinion of the Committee, prevent an Annual or Special General Meeting being held, the Committee shall determine what alternative arrangements should be made as it deems necessary. Any decisions made in accordance with these arrangements shall be effective immediately. They will continue to apply until any subsequent General Meeting. If any other matters arise as a result of exceptional circumstances which are not provided for in this Constitution, the Committee shall deal with such matters as it deems necessary.

14. The Green

(a) The Green shall be open for play from 10.30 daily on weekdays, or 10.00am at the weekends. The approved club strip is a predominantly yellow top with flashings, and royal blue below the waist. Members can also be dressed in predominantly white above the waist and grey or white from the waist down. Flat soled shoes will be worn, and care should be taken to avoid any action which may cause damage.

15. Games of singles, pairs or triples, except for competitions, shall only be permitted where such games do not result in the exclusion of other Club members who are waiting to play.

16. Competitions

- (a) Club competitions shall be open to all playing members who have paid the appropriate entrance fee.
- (b) All entries shall be submitted to the Competition Secretary.
- (c) The draw for all competitions shall take place on a date specified by the Competition Secretary.
- (d) All Competitions shall be administered by a Sub-Committee of 3 members, nominated by the Committee, who will ensure that all competitors abide by the rules, adjudicate in cases of dispute, record results, and refer to the full Committee as necessary. They shall also determine which members shall be requested to withdraw in the event of pairs competitions being over-subscribed.
- (e) The closing dates for each round shall be stipulated by the Committee and under no circumstances will these dates be extended. All Club competitions must be completed on or before 23 September each year.
- (f) Opponents shall endeavour to agree a mutually acceptable date for play. In the event of disagreement, the matter shall be referred to the Committee who will nominate two dates on either of which the game shall be played or forfeited by the non-playing member(s).
- (g) Date and time of play once agreed by the competitors must be entered in the Green's Diary. Rink allocation to be on a 'First come, first served' basis. Nationals and County Competitions to take priority.
- (h) Play to commence within 30 minutes of the nominated time unless re-arranged by mutual consent. The defaulting player(s) shall be deemed to have conceded the game.

17. Members wishing to have the use of a rink or rinks, to entertain their own friends, must seek permission from the Secretary or a committee member, giving the date, time and number of rinks required, for consideration by the Committee.

18. The Committee shall have the power to make bylaws for the proper conduct and control of the affairs of the Section, provided that such bylaws are not inconsistent with the Constitution of the Club or Rules of the Section. The By-law to remain effective until a new Committee is elected.

19. All members of the Sections will be bound by the Constitution of Egham Bowls Club.